

MANAGER IN DEVELOPMENT GUIDE



Login to CMAA

[Login details will be sent to you from education@clubmanagement.co.za]

- Training Center
- My Courses
- Select MID
- Select Module
- Download Textbook - Save to PC
- Download Portfolio - Save to PC



Simultaneously work through:

- Online videos
- Textbook
- Portfolio [workbook]



Submit to your Mentor:

- Completed portfolio for marking
- Confirm you have 100% completed all online videos. [CMASA to verify]

Mentor to submit signed affidavit and portfolio to CMASA
CMASA to submit affidavit to CMAA



MID CYCLE 2024

JAN-MAR

January:
Welcome Session

Mid February:
Mentor Webinars

Club Management
Essentials:
Club Governance &
Organisation

Club Operations:
Food & Beverage

Club Leadership:
Club Leadership Principles

APR-JUN

April:
Welcome Session

Mid May:
Mentor Webinars

Club Management
Essentials:
Financial Management

Club Operations:
Beverage Operations

Club Leadership:
Golf, Sports & Recreations
Management

JUL-SEP

July:
Welcome Session

Mid August:
Mentor Webinars

Club Management
Essentials:
Communication &
Interpersonal Skills

Club Operations:
Facilities Management
Practices

Club Leadership:
Human Resources
Management

OCT-DEC

October:
Welcome Session

Mid November:
Mentor Webinars

Club Management
Essentials:
Careers in Club
Management

Club Operations:
Club Training Principles &
Practices

Club Leadership:
Marketing Principles &
Membership Development